

Sancton Parish Council

**Minutes of the Parish Council meeting held on Monday 17th February 2020 at
7.00pm
in Sancton Methodist Chapel, Rispin Hill, Sancton**

Present

**Cllr Derek Cary (Chairman)
Cllr Pat Parvin**

**Cllr Anita Liley
Cllr Sally Wightman**

Cllr Chris Shepherd

Ward Cllr Leo Hammond

170220/1 Apologies

Cllr M Wintersgill

170220/2 Declarations of Interest

- a) No declarations of interest by any member of the council in respect of the agenda items.
- b) No dispensations given to any member of the council in respect of the agenda items.

170220/3 Minutes of Previous Meeting

The minutes of the meeting held on the 20th January 2020 were approved by members and signed by the Chairman.

Proposed: Cllr Wightman, seconded: Cllr Shepherd.

170220/4 Public Participation

None present.

170220/5 Reports from Ward Councillor(s)

Ward Councillor Hammond updated the Parish Council on activities within East Riding of Yorkshire Council:

- Low Street drainage – Cllr Hammond and Cllr Shepherd have been liaising with this ongoing issue. ERYC have now been able to identify the pipes as belonging to Kingston Communications and will contact them directly. Drainage workers from Cumbria attended site and have removed tree roots, which were up to an inch thick, and other plant debris from an 80-metre section of drain. The drain is now flowing freely.
- Cllr Wightman queried whose responsibility overgrown hedges were, mindful that drains can become clogged with their leaves etc. Cllr Hammond advised that they are the responsibility of the landowner and Riparian Rights were applicable. i.e. ERYC own the top portion of the highway but not down to where the pipes lay. They will clean out drains but will not bear the cost of replacing them. In some cases, repair works to drains can run into thousands of pounds for unsuspecting homeowners.
- Cllr Hammond has been in contact with Rebecca Valentine regarding the allotments and she has reiterated that the area will not be cleared unless there is confirmation as to what the area will be used for in the future. Members agreed that ERYC has a duty of care, as landowner, to ensure that the site is made safe and its future use should not have a bearing on this. The PC acknowledge the cost of the clearance works is not insignificant.

Signature _____ Date _____

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There is no appetite in the village for allotments and the area would be better served as a green space or for additional parking. Cllr Hammond will return to Ms Valentine and suggest that the area could be used for tree planting or converted to meadowland.

- White line marking on King Street is scheduled for later this year.

170220/6 Highways/Footpaths

Notification of issues and action required:

- Low Street flooding – see 170220/5.
- Traffic calming measures – no update as Cllr Wintersgill is not present.
- Installation of a streetlight to the rear of Jackson Terrace – Cllr Hammond will provide the Clerk with a contact in ERYC Asset Strategy.
- Cllr Liley commented that on a recent walk in the village she noted drop-down kerbs that those on mobility scooters etc could use and there was therefore a route through the village.
- Cllr Wightman advised that there are two abandoned cars on the track leading to the back field. Clerk to notify ERYC.

170220/7 Police Matters/Crime/Neighbourhood Watch

Cllr Shepherd confirmed that there has been a spate of burglaries from cars and of cars. Frustratingly, there was very short notice given to the police drop-in sessions for Neighbourhood Watch Co-ordinators and Cllr Shepherd has requested that these are advertised with a greater notice period going forward. There is a Neighbourhood Watch meeting at Beverley Racecourse in April 2020.

170220/8 Planning

- a) No applications made to East Riding of Yorkshire Council.
- b) No decisions made by East Riding of Yorkshire Council received.
- c) No planning applications received after the agenda had been posted.

170220/9 Play Area

- a) The Councillor weekly inspection reports were noted.
- b) No action regarding its maintenance.

170220/10 Grounds Maintenance Contracts/Open Space Management

- a) Action regarding the village field – site meeting arranged with councillors for 2.30pm on Tuesday 18th February 2020 to discuss the copse.
It was agreed that Mr G Ward has permission to move the snowdrops that would be destroyed by the creation of the new village car park.
- b) Action regarding the cemeteries and closed churchyard – Pete Bowser Tree Services will perform the maintenance works on the 19th February 2020.
- c) Action regarding Gravel Pits including the damaged owl box – Cllr Shepherd has repaired and redesigned the owl box which is ready to return to the tree. It was agreed that due to the heavy nature of the box, Pete Bowser Tree Services will install for a small fee.
Proposed: Cllr Shepherd, seconded: Cllr Parvin.
- d) Any action regarding the pond area - none.
- e) Action with other open space management issues – Clerk confirmed that tender letters had been issued to contractors for the 2020 cemeteries contract. A reminder letter has been sent to Mr Shucksmith to submit his final 2019 invoice and a request to confirm his fees for the smaller 2020 maintenance contracts.

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170220/11 Accounts

The January/February 2020 accounts for payment and bank statements (see also Financial Reports) were approved by members and signed by the Chairman.

- a) BT Cloud Phone – February 2020 - £86.88 (by Direct Debit).
- b) Sancton Methodist Chapel – hire charges May 2019 to March 2020 - £126.00.
- c) Beverley Community Lift – community bus (Sancton Hill Windfarm grant funded) - £121.50.

Proposed: Cllr Wightman, seconded: Cllr Shepherd.

170220/12 Allotments

See item 170220/5.

170220/13 Village Car Park

Cllr Cary has received verbal confirmation from Mr David Atkinson on behalf of Lord Manton that the proposed works can proceed. Clerk to write to Mr Atkinson to offer the PC's thanks. Cllr Shepherd will liaise with Turton Associates to move the project forward.

170220/14 Sancton History Board

Mr R Thomson provided an update as to his progress in the creation of a history board to be displayed in the parish council noticeboard on Low Street. A rough layout has been made, with the final graphic design to be completed by Jenko Ltd. A further update will be provided at the next parish council meeting.

Members wished to note their thanks to Mr Thomson and to acknowledge the significant amount of time he has dedicated to this project.

170220/15 Wildflower Verges

Cllr Liley has contacted Bainton Parish Council to enquire about their wildflower verges and was advised that the seeds used were both free and bought. The Wildflower Trust advise that it is approximately 12 weeks from sowing to flowering and therefore the PC need to look to scatter in the next few months. Clerk will contact ERYC to ascertain what agreement would need to be made regarding which verge areas could be re-wilded and then to remove those from the schedule of mowing. Clerk to agenda for March 2020.

170220/16 Correspondence

Correspondence received, noted and action resolved:

- i. ERNLLCA – Play, sport and fitness area training – 9th April 2020.
- ii. ERNLLCA - JPAG Practitioners Guide survey.
- iii. Conservative Group - Western Parishes Liaison Meeting 22nd January 2020 minutes.
- iv. ERNLLCA – January 2020 newsletter.
- v. Vision ICT - Accessibility Statement update. It was agreed to accept their Accessibility Statement provision at a cost of £45 plus VAT. Clerk to action.
Proposed: Cllr Shepherd, seconded: Cllr Cary.
- vi. ERYC - Town and Parish Council Charter Consultation.

170220/17 Minor Items

- a) Correspondence received following publication of the agenda:
 - ERYC - No Cold Calling Zone Co-ordinator contact details request – it was agreed that Mr S Stokes would continue as point of contact.

Signature _____ Date _____

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Proposed: Cllr Cary, seconded: Cllr Shepherd.

- ERNLLCA – Social Media Engaging Your Community training - 24th or 25th March 2020. It was agreed that Cllr Liley attend at a cost of £18.75 plus VAT.

Proposed: Cllr Liley, seconded: Cllr Cary.

- ERYC – VE Day 75 – grant funding available from £100 to £500. Fund opens to applications on the 28 February 2020. Cllr Liley will liaise with Clerk to apply for bunting, a new flag for flagpole and printing costs for history board.
- Craig Ulliot, Conservative Police and Crime Commissioner for Humberside Police ‘Meet the Candidate Event’ on the 24th February 2020 at the KP Club, Pocklington at 7pm.
- Request from Mr G Ward to move snowdrops on village field from the proposed car park location and replant in the churchyard. See 170220/10(a).

b) Points from Councillors, questions or items of interest to note:

- Gates at the allotments have blown off.

170220/18 Agenda for next and future meetings

- History board (near the start of the meeting)
- Wildflower verges
- VE Day 75
- Village field

170220/19 Next Meeting

The date and time of the next monthly meeting is, subsequent to any change, 16th March 2020 at 7pm.

The meeting closed at 8.45pm.

Signature _____ Date _____