

Sancton Parish Council

**Minutes of the Parish Council meeting held on Monday 20th January 2020 at
7.00pm
in Sancton Methodist Chapel, Rispin Hill, Sancton**

Present

**Cllr Derek Cary (Chairman)
Cllr Pat Parvin
Cllr Marilyn Wintersgill**

**Cllr Anita Liley
Cllr Sally Wightman**

Cllr Chris Shepherd

Ward Cllr Leo Hammond

3 Members of the public (2 left at 7.30pm)

200120/1 Apologies

None.

200120/2 Declarations of Interest

- a) No declarations of interest by any member of the council in respect of the agenda items listed.
- b) No dispensations given to any member of the council in respect of the agenda items listed.

200120/3 Minutes of Previous Meeting

The minutes of the meeting held on the 10th December 2019 were approved by members and signed by the Chairman.

Proposed: Cllr Wintersgill, seconded: Cllr Parvin.

200120/4 Public Participation

- Introduction from a resident that has recently moved to the village.
- The owner of the Old School House Day Nursery in Sancton spoke with regards to the outdoor space that it uses on the village field. They advised that an agreement had been made with the PC 20 years ago for their equipment etc to be permitted on the area outside of the nursery. They maintain the grassed area that they use, and the wooded copse is known as the Gruffalo den.
- PC members were concerned that the PC would be liable if an accident or injury occurred whilst the den/outside area was being used as it sits on land for which it has responsibility (it was noted that drug paraphernalia had been discovered nearby within the last couple of years). The owner advised that daily inspections and risk assessments are performed in the den and outside area.
- The PC would like to remove the copse and replant with 4 large trees in commemoration of VE75. The owner advised that they would not like to see the copse removed as it well used by the nursery. It was agreed that before further action is taken regarding the copse, a site meeting will be held with PC members and the owner.
- The owner proposed that the old stone bench near the nursery is repaired, free of charge to the PC, as part of the celebrations for the 20th anniversary of the opening of the nursery.
- It was reported that a homeless man has been causing a nuisance by trying to get into the church and demanding the contact details of the Church

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Warden from members of staff at the nursery. The police have been informed.

200120/5 Reports from Ward Councillor(s)

Ward Councillors updated the Parish Council on activities within East Riding of Yorkshire Council:

- Cllr Hammond continues to chase ERYC regarding the allotment area.
- The Western Parishes Liaison meeting will be held on the 22nd January 2020 at Bishop Wilton Village Hall. Parish Councils will be given priority to speak ahead of Town Councils.
- There is currently only one PCSO for the area. The Police and Crime Commissioner elections are upcoming.

200120/6 Highways/Footpaths

Notification of any issues:

- Low Street flooding – drains cleared again by ERYC on the 15th January 2020.
- Traffic calming measures – Cllr Wintersgill will chase joiner.
- Streetlight installation proposal on Jackson Terrace – Clerk will contact ERYC for costing.
- King Street road markings have faded – passed to Cllr Hammond to action.

200120/7 Police Matters/Crime/Neighbourhood Watch

The latest police report (Dec 2019) was noted.

200120/8 Planning

- a) No applications made to East Riding of Yorkshire Council.
- b) No decisions made by East Riding of Yorkshire Council.
- c) No planning applications received after the agenda had been posted.

200120/9 Play Area

- a) The Councillor weekly inspection reports were noted.
- b) No action regarding its maintenance.

200120/10 Grounds Maintenance Contracts/Open Space Management

- a) Action regarding the village field – the removal of the invasive shrub was deferred pending a site meeting with the owner of the Old School House Day Nursery. Cllr Wightman to arrange meeting.
- b) Action regarding the cemeteries and closed churchyard, including tree removal quotations (Harrison Tree Care & Pete Bowser Tree Services) - it was resolved that quotations 2, 3 and 4 from Pete Bowser Tree Services were accepted.
Proposed: Cllr Shepherd, seconded: Cllr Wightman.
- c) Action regarding Gravel Pits – the owl box has fallen during high winds and needs repairing. Cllr Shepherd to action.
- d) Action regarding the pond area – a complaint has been received from a resident regarding the slippery footpath. Cllr Wightman will sweep the path. Neighbouring shrubs are also encroaching into the area. Cllr Cary will speak to the owner of the shrubs.
- e) Action with other open space management issues - none.
- f) Friends of Sancton completed work and village Christmas tree update – Cllr Shepherd advised that it was a struggle to erect the tree even with 3 people

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assisting. It would be beneficial if a JCB or suchlike could be used next year. Additionally, a new set of lights failed, and a credit note was issued by the supplier as there were no replacement lights in stock.

- g) Action regarding the 2020 Grounds Maintenance contract – it was agreed that the cemetery maintenance contract will go out to tender. Clerk to action.

200120/11Accounts

The December 2019/January 2020 accounts for payment and bank statements (see also Financial Reports) were approved by members and signed by the Chairman.

- a) Autela Payroll Services – Q3 parish payroll & pension regulator declaration - £54.10.
- b) Vision ICT – SSL Certificate registration & setup/website private Cllr area setup - £240.00.
- c) BT – Cloud Phone January 2020 - £50.88 (by Direct Debit).
- d) Cllr C Shepherd – Christmas tree light batteries - £20.00.

Proposed: Cllr Wightman, seconded: Cllr Wintersgill.

200120/12Allotments

Item deferred awaiting contact from ERYC.

200120/13Village Car Park

Item deferred awaiting contact from Mr D Atkinson.

200120/14Asset of Community Value Nomination

No action.

200120/15Correspondence

Correspondence received and noted:

- i. ERNLLCA - Good Employment Day Training Event – 14th February 2020.
- ii. ERYC - Parish and Town Council Precepts & 2020/21 Tax Base Letter - FINAL Tax Base.
- iii. ERNLLCA – NALC Chairman’s open letter to all councillors.

200120/16Minor Items

- a) Correspondence received following publication of the agenda:
 - ERYC – Transport Champion volunteering opportunity. Cllr Liley advised that she did not wish to continue in the role of Transport Champion.
- b) No points from Councillors, questions or items of interest to note.

200120/17Agenda for next and future meetings

History board update and wildflower verges.

200120/18Next Meeting

- a) The date and time of the next monthly meeting is, subsequent to any change, 17th February 2020.
- b) The 2020/2021 meeting dates were agreed as being the third Monday of the month.

The meeting closed at 8.42pm.

Signature _____ Date _____