

# ***Sancton Parish Council***

**Minutes of the Parish Council meeting held on Monday 17<sup>th</sup> February 2025 at 7.00pm in Sancton Methodist Chapel, Rispin Hill, Sancton**

---

## **Present**

**Cllr D Cary (Chair), Cllr P Parvin, Cllr S Wightman, Cllr A Liley, Cllr S Rustomji and Cllr M Wintersgill**

## **Also Present**

Miss H Bowater (Clerk)  
One member of the public

## **Apologies**

Ward Cllr Leo Hammond, Ward Cllr Paul West

---

### **170225/1 – Apologies**

Ward Cllrs Hammond & West

### **170225/2 - Consideration of Public Participation and Recording of Meeting**

The Chair welcomed the member of the public.

### **170225/3 - Declarations of Interest**

a) No dispensations given to any member of the council in respect of the agenda items listed.

### **170225/4 - Minutes of Previous Meeting**

a) It was **RESOLVED**: that the minutes of the Ordinary Meeting of Sancton Parish Council held on 20<sup>th</sup> January 2025 were approved by Members and signed by the Chair.

### **170225/5 - Public Participation**

One member of the public is present.

#### **Parking Permits**

- The Chair will follow up with Ward Councillor Leo Hammond regarding parking permits on Low Street.
- The member of the public was advised to contact the Ward Counillors directly.

#### **Planning & Parking**

- There are ongoing concerns about planning and parking on Low Street and whether parking spaces on the original planning application will still be valid.

#### **Planning Enforcement**

- Enforcement officers have visited the vacant plot on Low Street.
- The Parish Council seeks clarification on the expected timeline for any enforcement actions.

Signature \_\_\_\_\_ Date \_\_\_\_\_

# ***Sancton Parish Council***

## **170225/6 - Reports from Ward Councillors**

Clerk will write to Ward Cllr Paul West to get an update on the bus service mentioned in a previous meeting.

The Chair reported that the Do It For East Yorkshire fund is currently working through a backlog of applications. Cllr Liley fed back that the questions on the resident feedback forms are not suitable. Cllr Cary agreed that other Councils have found that it is not user friendly.

## **170225/7 - Grounds Maintenance Contracts/Open Space Management**

- a) **Village field** - The gate on the Village Field has sunk and it is not easy to open any more. Cllr Cary has tried to wind the bolts, and it was ineffective. Cllr Rustomji has volunteered a Nursery member of staff to look and plane the post down if possible. The Clerk will ensure that the gate is operational or left open for an upcoming funeral.
- b) **Cemeteries, closed churchyard** – The Clerk has received a quote for the removal of the holly tree and the branches hanging over for £700 if the waste can be burnt on site. The Clerk mentioned that there is a funeral on 7<sup>th</sup> March. The Councillors agreed to the quote if the work can be completed before 1<sup>st</sup> March for the start of the bird nesting season.
- c) **Gravel Pits** – NTR
- d) **Pond area** – The workman who is repairing the pump has taken a look to see if he can identify the source of the leak. The Clerk will follow up with him to see what he has found out.
- e) **Car park** - Chair raked the edge of the carpark ready for seeding in the spring. Pothole has been filled.  
Following an incident of falling by a member of the public the Councillors discussed the possibility of adding lighting.  
The Clerk will obtain quotes for a solar powered bollard.
- f) **Play area** – Annual inspection has been requested – awaiting date and  
Cllr Liley has inspected the play area: The bird spikes need to be replaced – Clerk will price up flexible bird spikes.  
The moles have been back in the play area.  
The surface around the roundabout is showing signs of bubbling up. We will continue to monitor.
- g) Other open space management issues.  
NTR

## **170225/8 – Accounts and Payments**

The following payments were approved and the cheques signed:

20/01/25	H Bowater (Clerk)	Phone top up	6.00
25/01/25	H Bowater (Clerk)	Salary 26/01/25 – 25/02/25	Redacted

- a) To discuss setting up online banking  
b) To sign HMRC PAYE Direct debit form

Signature \_\_\_\_\_ Date \_\_\_\_\_

# ***Sancton Parish Council***

The Chair signed the form to allow HMRC to take a direct debit for PAYE payment.

c) To discuss the purchase of a new printer

The Clerk will look into purchasing a printer with a scanner up to £100.

## **170225/9 – Grants & Funding opportunities**

a) Pump project

The work has started to replace the pump casing on the pump.

The bench slats are yet to be replaced – the joiner is awaiting the materials.

## **170225/10 – Policy Review**

Cemetery policy – completed and Clerk to publish

## **170225/11– Correspondence**

a. ERYC - Bus shelter expression of interest

b. Housing Strategy – Housing Needs Survey results & report

c. Old School House Nursery – planned works

d. Pre-Planning Application Consultation for proposed Base Station – No observations

e. Wicksteed Play Area inspection – booked, awaiting date

f. Major of Market Weighton, Diane Peaks - Parishioner complaint re. water leak on Sancton Road.

g. Ward Cllr Leo Hammond – confirmation of speed prevention schemes available

h. Sancton Village Hall – Expression of thanks for donation to the village defibrillator

i. ERYC Precept confirmation

## **170225/12 – Flooding on Low Street**

The pumping station is still operating on a temporary pump and no flooding issues so far.

## **170225/13 - Minor Items**

Pothole on Rispin Hill is getting worse and has not been repaired despite being reported on the ERYC portal. Cllr Cary will take directly to Street Scene.

The Clerk will print new posters for Vacancy for a Councillor for the village noticeboards.

## **170225/14 – Agenda for next and future meetings**

In addition to the regular agenda items for the February Meeting, it was **RESOLVED**: that the following specific items are included in the Agenda:

- Lighting for entrance to the car park
- VE Day 80

## **170225/15 - Next Meeting**

It was confirmed that this would take place on Monday 17<sup>th</sup> March 2025 commencing at 7.00pm.

*The meeting closed at 20:25*

Signature\_\_\_\_\_ Date\_\_\_\_\_