

Sancton Parish Council

**Minutes of the Meeting of Council held on Monday 27th July 2026 at 7:00pm in
Sancton Methodist Chapel, Rispin Hill, Sancton**

Present

Cllr D Cary (Chair), Cllr A Liley, Cllr M Wintersgill, Cllr S Wightman, Cllr P Parvin

Also Present

Miss H Bowater (Clerk)

Apologies

Ward Cllrs Leo Hammond & Paul West

270726/1 - Apologies

Apologies were received from Ward Cllrs. Leo Hammond and Paul West who was attending other meetings.

270726/2 – Consideration of Public Participation and Recording of Meeting

No members of the public present.

270726/3 – Declarations of Interest & Dispensations

No dispensations given to any member of the council in respect of the agenda items listed.

270726/4 – Public Participation & Open Forum

No members of the public present.

270726/5 - Minutes of Previous Meeting

- a) It was **RESOLVED:** that the minutes of the Ordinary Meeting of Sancton Parish Council held on 15th June 2026 were approved by Members and signed by the Chair.

270726/6 – Open Space Management

- a) Village field – NTR
- b) Cemeteries/closed Churchyard – NTR
- c) Gravel pits – NTR
- d) Pond area – Robin has left clearing the pond while the water flow and level is low.
The tree on the corner of the pond area is creating a
- e) Car park – Noticeboard – Cllr Wintersgill has a quote £117.19 +VAT for to remove the old, damaged board and replace it with the new board. The Cllrs are reminded that the Nursery have kindly offered to contribute to the cost of replacing the board. Cllr Wightman proposed that we go ahead with the project. Cllrs vote unanimously in favour.
 - Cllrs discussed the need for a barrier on the car park gateway to prevent high-sided vehicles from using the car park. The Clerk will research the cost of purchase and installation of a barrier.

Signature _____ Date _____

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- f) Play area – NTR
- g) Other open space management issues – Village pavements are in a state of disrepair. StreetScene have inspected and agree that they are in need of repair. Clerk to monitor for progress.

270726/7 – Accounts

- a. The following payments were approved:

27/07/26	H Bowater (Clerk)	Phone top up	6.00
27/07/26	H Bowater (Clerk)	Salary 26/06/26 – 25/07/26	REDACTED
27/07/26	Autela Payroll Ltd	Payroll April-July	72.00
27/07/26	Information Commission Office	Annual ICO Data Protection Fee	52.00

270726/8 – Grants & Funding Opportunities

- a. EGL2 Grant – The Clerk and Chair spoke with the EGL2 grant organisers who requested additional information to support the application. The Clerk has since submitted the requested information.
- b. Windfarm Fund – Additional information sent. Application for fence project is in review with the panel.
- c. Acorns Grant – Cllrs considered the Acorns Grant and the scope of the proposed project. It was agreed that the installation of the planter would be deferred until 2027.

Cllrs agreed to submit an application to the Acorns Fund for a contribution towards the installation of a height restriction barrier at the village car park. It was further agreed that an application would be submitted to the Wind Farm Fund for the wider project, including resurfacing of the footpath and installation of the barrier, with the possibility of match funding from the Acorns Fund. Members agreed that the project should be presented as a safety, security, accessibility and inclusion initiative.

Resolved: That applications be submitted to the Acorns Fund and the Wind Farm Fund as outlined above. The resolution was carried unanimously.

270726/9 – Matters arising from the June Meeting

- a) The Clerk has obtained an application form. See item 270726/8c
- b) Clerk to give notice to Vision ICT to cancel our contract as email/website provider

270726/10 – Correspondence

- a. Additional information requested for the Windfarm Fund.
- b. Additional information requested for the EGL2 Grant Fund
- c. PKF Littlejohn confirmation of Exempt Status from full audit
- d. Vision ICT confirmation of rolling contract end date.

The Clerk received a quote from a recommended email/website provider (Parish Online) for £350 PA (ex VAT). The Cllrs unanimously agreed to proceed with changing providers following issues with the current service provider. **RESOLVED** that the Clerk with action as soon as possible as the process can take 4-6 weeks to complete.

Signature _____ Date _____

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270726/11 - Minor Items

The bench in the Catholic cemetery is damaged, however it no longer belongs to the Parish Council.
It does not appear on the asset register.

270726/12 – Agenda for next and future meetings

- a. Safeguarding policy

270726/13 - Next Meeting & Annual Meeting

It was confirmed that the ordinary meeting would take place on **Monday 17th August 2026** commencing at 19:00.

Cllr Liley sent apologies for the August meeting.

The meeting closed at 20:35

Signature_____ Date_____