

Sancton Parish Council

**Minutes of the Parish Council meeting held on Monday 28th April 2025 at 7.00pm
in Sancton Methodist Chapel, Rispin Hill, Sancton**

Present

Cllr D Cary (Chair), Cllr P Parvin, Cllr S Wightman, Cllr A Liley and Cllr M Wintersgill

Also Present

Miss H Bowater (Clerk)
2 Representatives of Humber Forest

Apologies

Cllr S Rustomji
Ward Cllrs Hammond & West

280425/1 – Apologies

Councillor Sally Rustomji - Personal
Ward Cllrs Leo Hammond & Paul West – in attendance at another meeting.

280425/2 - Consideration of Public Participation and Recording of Meeting

None present.

280425/3 - Declarations of Interest

a) No dispensations given to any member of the council in respect of the agenda items listed.

280425/4 - Public Participation & Open Forum

a) There were no members of the public present.

280425/5 - Presentation by Humber Forest Project Officer – Lorna Herring

The Councillors heard a presentation from the above regarding the development of the back field and the old allotment site into a forested area.

The councillors expressed that the main area of concern and the priority for development would be the old allotment site.

The clearing and maintenance of the site would be the responsibility of the landowner (ERYC)

All insurance of the sites would be the responsibility of the landowner (ERYC)

The parish council would need to speak to ERYC to ensure that the priority site is the old allotment site.

It was **RESOLVED** that the Clerk will write to ERYC asset and the housing team to ask that they make the old allotment site the priority for development.

The representatives of Humber Forest left the meeting.

280425/6 - Minutes of Previous Meeting

a) It was **RESOLVED**: that the minutes of the Ordinary Meeting of Sancton Parish Council held on 17th March 2025 were approved by Members and signed by the Chair.

Signature _____ Date _____

Sancton Parish Council

280425/7 - Grounds Maintenance Contracts/Open Space Management

- a) **Village field** - The rubbish pile has been burnt. Cllr Wightman reported that the pile was so large it was a hazard. Proposed that we no longer continue to burn the green waste. We will no longer have a burn-pile and any green waste which will not fit in the bin must go in a skip.
- b) **Cemeteries, closed churchyard** – the Clerk will remind Robin that the graves need flattening.
- c) **Gravel Pits** – NTR
- d) **Pond area including the water pump** – The Clerk will contact some drain companies to ask about inspecting the leak.
Cllr Liley reported that the wooden fence around the pond will need replacing soon.
Clerk will contact ERYC to ask about repainting the metal barriers in the village.
- e) **Car park** – The Clerk has investigated setting up an e-payment system for donations in return for use of the car park.
The Councillors agreed that there should be options for £1, £2, £5 for the donation.
The Clerk will contact ERNLLCA for advice regarding the wording on the signage for the QR code donation
- f) **Play area** – it was **RESOLVED** that the councillors will put some upward-facing cable ties around the swing cross-bar to prevent bird mess on the swing seats.
- g) **Other open space management issues.**
The bench on Beverley Lane needs lifting as it has sunk.

280425/8 – VE/VJ Day 80

The flag has been dispatched and the Clerk will bring to the Village Hall as soon as possible.
The main event will be on Monday 5th May 3 - 4.30 - afternoon tea.
WW2 Quiz and showing of Hope and Glory to commemorate VE Day 80.

280425/9 – War Memorial

Cllr Wintersgill proposed, and Cllr Parvin seconded, that the Parish Council should not proceed with the purchase of a war memorial at this stage. Members felt that there was no suitable location within the village for such a memorial and noted that the names of the fallen are already recorded on the roll of honour in the Church. **CLOSED**

280425/10 – Clerk laptop

The Clerk has completed a hard-drive de-frag and moved all documents to the Cloud storage. As such the laptop is now running fine. No new purchase is required at this stage. **CLOSED**

280425/11 - Accounts & Finance

The following payments were approved and the cheques signed:

28/04/25	H Bowater (Clerk)	Phone top up	6.00
28/04/25	H Bowater (Clerk)	Salary 26/03/25 – 25/04/25	Redacted
28/04/25	Newbald Building & Maintenance Services	Replacement bench slats	500.00

Signature _____ Date _____

Sancton Parish Council

28/04/25	H Bowater (Clerk)	Reimbursement – VE Day 80 flag	18.99
28/04/25	Vision ICT	Biennial fee for gov.uk domain renewal – June 2025-May 2027	78.00
28/04/25	ERNLLCA	Annual membership	318.18
28/04/25	Wolds Edge Methodist Church	Chapel hire x12	144.00
28/04/25	Houghton Estate	Village field 6 month rental (Clerk reimbursement)	18.00
28/04/25	M Wintersgill	Spring bulbs	31.00
28/04/25	P Parvin	Spring bulbs	18.00

a) To discuss setting up online banking

The Clerk asked the councillors to phone Barclays to arrange access to the online banking.

b) Internal audit (2024/25)

The councillors agreed that the Clerk contact Rackhams Accountants as per last year's audit to arrange completion of the internal audit.

280425/12 – Grants & Funding opportunities

Cllr Liley confirmed that the Sancton Hill Windfarm Fund will be open in August.

280425/13 – Planning

Planning Consultation for 25/00770/TELCOM STREET RECORD

Beverley Lane

Installation of telecommunications base station comprising a 20m monopole supporting 3 antennas and 2 dishes, together with 2 ground based equipment cabinets, 1 meter cabinet and ancillary development thereto including access track and compound fencing.

280425/14– Correspondence

- a. Adoption of the East Riding Local Plan Update 2020-2039 and East Riding Design Code SPD
- b. Humber Forest - Increasing Tree Cover and Improving the Local Environment in East Yorkshire
- c. Humber Forest – Request for a site visit
- d. PKF Littlejohn – Annual reporting instructions
- e. ERYC Non Domestic Rate Demand (£0.00 due)

280425/15 - Minor Items

a. Cllr Liley as a representative for the Village Hall mentioned that if the Humber Forest wish to hold a meeting for the community discussions they may use the village hall.

280425/16 – Agenda for next and future meetings

In addition to the regular agenda items for the February Meeting, it was **RESOLVED**: that the following specific items are included in the Agenda:

Signature _____ Date _____

Sancton Parish Council

- a. Sancton Hill Windfarm Fund – Discuss future projects which may require funding.

280425/17 - Next Meeting & Annual Meeting

It was confirmed that this would take place on **Monday 19th May 2025** commencing at 7.00pm.

The meeting closed at 20:40

Signature _____ Date _____