

Sancton Parish Council

Minutes of the Parish Council meeting held on Monday 15th January 2024 at 7.00pm in Sancton Methodist Chapel, Rispin Hill, Sancton

Present

Cllr D Cary (Chair), Cllr A Liley, Cllr P Parvin, Cllr M Wintersgill and Cllr S Wightman

Also Present

Miss Hannah Bowater (Clerk)

One member of the public

Apologies

None

150124/1 – Apologies

None.

150124/2 - Consideration of Public Participation and Recording of Meeting

The Chair addressed the member of the public and welcomed them to the meeting.

150124/3 - Declarations of Interest

- a) No declarations of interest by any member of the Parish Council.
- b) No dispensations given to any member of the council in respect of the agenda items listed.

150124/4 - Minutes of Previous Meeting

- a) It was **RESOLVED**: that the minutes of the Ordinary Meeting of Sancton Parish Council held on Monday 18th December 2023 were approved by Members and signed by the Chair.

150124/5 - Public Participation

One member of the public was present at the meeting.

The member of the public raised concerns about the lack of dog waste bins in the village and the amount of dog waste being left on the ground around the village.

The Councillors agreed that dog fouling is an ongoing problem and that signage beside litter bins may be confusing for people using them. They acknowledged that members of the public may not be aware that litter bins can be used for disposal of dog waste.

The Chair responded that there are litter bins in the village and that any additional bins may mean an additional cost for emptying them. The Chair confirmed that he will look into the prospect of acquiring bins from East Riding of Yorkshire Council.

The member of the public also mentioned that the new fencing on the corner of Low Street is at a height which can cause a visual obstruction for drivers turning out of the junction.

Cllr Liley responded that the fence was installed following the planning process.

Signature _____ Date _____

Sancton Parish Council

150124/6 - Reports from Ward Councillors

No Ward Councillors were present.

The Chair gave a brief update stating that the Devolution consultation period is now open and that members of the public are encouraged to have their say.

150124/7 - Grounds Maintenance Contracts/Open Space Management

- a) Village field – NTR
- b) Cemeteries, closed churchyard – NTR
- c) Gravel Pits – NTR
- d) Pond area including the water pump –
Despite the high levels of water in the village, the pond itself isn't overflowing and the pipe is working in its current position.
Cllr Wightman has carried out some maintenance work in the pond area including clearing gulleys, removing leaves and general tidying.
- e) Car park – The Chair confirmed that he has received a quote for some pea gravel from Huws & Gray. Discussed at item 10.
- f) Other open space management issues. – Cllr Wightman mentioned that the salt bin used for sandbags is now empty. It was **RESOLVED** that the Clerk will contact ERYC to ask for it to be refilled.
- g) Grounds maintenance contract – The Clerk reported that there have been no responses at this time.

150124/8 – Accounts and Payments

- a) The following payments were approved and the cheques signed:

25/01/24	H Bowater (Clerk)	Salary 26/11/23 – 25/12/23	465.84
15/01/24	H Bowater (Clerk)	Reimbursement for milage – 50 miles	22.50
15/01/24	Autela	Payroll Services Q3	54.58
15/01/24	Wicksteed	Annual play area safety inspection	132.00

150124/9 – 2024/25 Precept

It was **RESOLVED** that the annual precept for 2024/25 be set at £17,500. The Clerk will complete the precept demand and send to ERYC.

0409823/10 - Sancton Hill Wind Farm Fund

The Chair reported that he had received a quote from Huws and Grey for pea gravel for a gravel pathway and carpark repair. It was **RESOLVED** that the Clerk will apply to the Windfarm Fund via the Small Grants Portal.

150124/11 – Potential Development and Relocation of the Play Park

The potential development was discussed at length at the previous meeting. There have been no further updates to report.

Cllr Wightman reported that she had spoken with and ERYC drainage engineer about the potential development of new dwellings in the village. The engineer said to ensure to note that any additional developments would add pressure to the drainage system.

Signature _____ Date _____

Sancton Parish Council

150124/12 – Planning Applications

NTR

150124/13– Correspondence

Correspondence received and to resolve any action:

- i. ERYC Devolution consultation period notice
- ii. Barclays – Request for confirmation of ID.
- iii. ERYC Final precept calculator with confirmed tax base figures.

All correspondence considered and discussed as appropriate.

150124/14 – Policy Review

- i. Risk Assessment Policy – Carry over to the next meeting.
- ii. Document Retention Policy – Cllr Wightman distributed a draft document retention policy prior to the meeting. Cllr Liley suggested a minor adjustment in wording from Local Authority Records Office to Archive.
It was **RESOLVED** that the Clerk will make the adjustment and publish the document.

150124/15 - Minor Items

To note any matters of correspondence received following the publication of the agenda.

- i. Letter from C Pinchbeck – Memorial application sent to her in error and forwarded on to the Clerk. – The Memorial application was reviewed by the Councillors. It was **RESOLVED** that the Clerk will complete the paperwork and send to the stonemasons.
- ii. Feedback from resident regarding the play area.
- iii. Reminder Re D Day 80 Commemoration event – There has been a suggestion that there will be a country-wide bell-ringing to commemorate D Day 80. The Clerk will forward the information on to councillors.
- iv. ERYC Council Tax Support Review Panel.

To take any points from Councillors, receive any questions and to note items of interest.

- i. Goal post in the Play Area – it is now in a state of disrepair. The Council are responsible for the play area and it's contents. It was **RESOLVED** that Cllr Wightman will move the goal posts onto the Green and the Clerk will attach a notice asking the owner to remove them.
- ii. Cllr Liley reported that there are some pages on the website which have out of date information. **RESOLVED** that the Clerk will check the information on the website and update any information as required.

150124/16 – Agenda for next and future meetings

In addition to the regular agenda items for the February Meeting, it was **RESOLVED**: that the following specific items are included in the Agenda for the February meeting:

- Review the Cemetery regulations document.

150124/17 - Next Meeting

It was confirmed that this would take place on Monday 19th February 2024 commencing at 7.00pm.

The meeting closed at 20:16

Signature _____ Date _____