

Sancton Parish Council

**Minutes of the Parish Council meeting held on Monday 20th June 2022 at
7.00pm in Sancton Methodist Chapel, Rispin Hill, Sancton**

Present

Cllr Derek Cary (Chairman)

Cllr Anita Liley

Cllr Pat Parvin

Cllr Chris Shepherd

200622/1 Apologies

Cllr M Wintersgill, Cllr S Wightman and Ward Cllr L Hammond.

200622/2 Declarations of Interest

- a) No declarations of interest by any member of the council in respect of the agenda items.
- b) No dispensations given to any member of the council in respect of the agenda items.

200622/3 Minutes of Previous Meeting

The minutes of the meeting held on the 16th May 2022 were approved by members and signed by the Chairman.

Proposed: Cllr Shepherd, seconded: Cllr Parvin.

200622/4 Public Participation

None present.

200622/5 Reports from Ward Councillor(s)

None present. Clerk will feed back on the following:

- Article in East Riding Council magazine about BT broadband in villages.
- Low Street wall and ERYC Enforcement lack of action. Additionally, building works are causing a mess behind the cottages on Low Street.

200622/6 Devolution Presentation

Ward Cllr Hammond's previously circulated presentation was discussed and members felt they needed more time to think the matter over. PC to request that Cllr Hammond attends the next meeting to answer questions members may have.

200622/7 BT Broadband in Sancton

See item 5.

200622/8 Police Matters/Crime/Neighbourhood Watch

No action.

200622/9 Highways/Footpaths

Goldie Bank – bulging and a crack has appeared near the lamp post. When will the maintenance work be done? Additionally, the grass isn't fully cut by ERYC. Clerk to contact ERYC about all issues.

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200622/10 Planning

- a) No applications made to East Riding of Yorkshire Council.
- b) No decisions made by East Riding of Yorkshire Council.
- c) No planning applications received after the agenda had been posted.
- d) Other planning matters – Low Street wall remedial works outstanding.
The Star's holiday cottage planned works appears to have been shelved.

200622/11 Play Area

No action.

200622/12 Grounds Maintenance Contracts/Open Space Management

Action resolved:

- a) Village field – cut in time for the Jubilee. An elderflower tree is growing near the fence next to Low Street. Cllr Cary will remove.
- b) Cemeteries, closed churchyard and Catholic cemetery – rabbits in the closed churchyard are digging and disinterring bones. Clerk to contact Nigel Turner. The footpath in the church yard also needs widening. Clerk to check whether that is the PC's responsibility.
- c) Gravel Pits – none.
- d) Pond area including the water pump – area that is the responsibility of ERYC needs maintenance. The pond is being maintained regularly by the contractor. A resident has offered to rebuild the wooden casing for the pump if the PC provide the materials. Members agreed that this was an excellent idea but should wait until Warcup's have done their maintenance works.
- e) Car park – the landscaping still requires action. Cllr Cary and Cllr Shepherd will liaise.
- f) Other open space management issues – Cllr Cary queried whether the parish paths are getting cut. Other members were unsure.

200622/13 Festive Lighting

The ERYC quotation for installing a feeder pillar, control gear and supply to the tree at a cost of £1914.17 was agreed.

Proposed: Cllr Parvin, seconded: Cllr Shepherd.

Cllr Shepherd will liaise with ERYC to confirm the exact arrangements.

200622/14 Policies and Procedures

- a) The NALC model Standing Orders (July 2020) was reviewed and approved. It was agreed to amend the public contract figures as per Public Sector Audit's recommendation.
- b) The NALC model Financial Regulations (2019) was reviewed and approved.
- c) The Asset Register and any changes to insurance policy was reviewed and approved.
- d) The Risk Assessment policies were reviewed and approved.
- e) The Health and Safety policy was reviewed and approved.
- f) The Health & Safety Guidelines for Councillors and Volunteers was reviewed and approved.
- g) The Cemetery Regulations and Fees documents were reviewed and approved.
- h) The GDPR documents/policies were reviewed and approved.
- i) The ERNLLCA suite of HR documents/policies were reviewed and approved.

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- j) The adoption of a Travel policy was approved. Clerk to write and liaise with Cllr Liley.
- k) The adoption of the General Power of Competence was approved.
Proposed: Cllr Parvin, seconded: Cllr Liley.

200622/15Accounts

The May/June 2022 accounts for payment and bank statements (see also Financial Reports) were approved by members and signed by the Chairman.
Proposed: Cllr Shepherd, seconded: Cllr Liley.

12/05/2022	Cllr D Cary	Amazon – Matt black paint	£12.60
07/06/2022	Autela Payroll Services Limited	HMRC EOY & monthly payroll Q1	£64.02
29/05/2022 31/05/2022	Cllr P Parvin	Gilberdyke Garden Centre – Plants for tubs	£37.83
Various dates	Cllr Anita Liley	Jubilee celebrations – catering and prizes.	£450.55

200622/16Grant Applications

Action resolved:

- a) ERYC – The Queen's Platinum Jubilee Community Fund 2022 – thanks extended to all those that helped and participated in the celebration. Many activities run on the day including crafting, village scramble, live screening of the pageant, cut-out of the queen to have your photo taken in, welly throwing competition, songs of praise and food/refreshments. Approximately 130 people attended.
- b) Sancton Hill Wind Farm Fund – lectern application – scheduled to be manufactured by July 2022.

200622/17Parish Map

Collected from designer. Further action deferred until July 2022.

200622/18Correspondence

Correspondence received, noted and action resolved:

- i. ERYC - Introduction and short survey request - Digital Inclusion.
- ii. The Conservation Volunteers - FREE TREES for 2022/23 tree planting season.
- iii. Resident – rats on land next to the chapel.
- iv. ERNLLCA - Private Members' Ballot - Local Electricity Bill.
- v. ERYC - T&PC Liaison Meeting Invitation Letter.
- vi. Newbald Parish Council – Neighbourhood Planning.
- vii. ERYC - INVITATION: Civic Service of Choral Evensong to Celebrate the Platinum Jubilee of HM The Queen - Sunday, 5th June 2022.
- viii. ERNLLCA May 2022 Newsletter.
- ix. ERYC - REMINDER - Code of Conduct Training for all Town and Parish Councils Wednesday 22 June.
- x. The Conservative Group - Have your say on potential Area of Outstanding Natural Beauty designation for The Yorkshire Wolds.
- xi. Pocklington Police Station June 2022 newsletter.
- xii. ERNLLCA - Being a Good Councillor Training 19th & 20th July 2022.
- xiii. Yorkshire Wolds Designation Project - Have your say on potential Area of Outstanding Natural Beauty designation for The Yorkshire Wolds.

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200622/19 Minor Items

- a) Correspondence received following publication of the agenda:
Beverley JSNA roadshow invitation on 27th June 2022, ERNLLCA District Committee meeting on 21st July 2022, ERYC Review of Public Spaces Protection Orders and ERNLLCA chats with Chair and Clerks on 22nd & 23rd June 2022.
- b) No points from Councillors, questions or items of interest to note.

200622/20 Agenda for next and future meetings

Memorial garden, windfarm fund application 2022 and devolution.

200622/21 Next Meeting

The date and time of the next monthly meeting is, subject to any change, Monday 11th July 2022 at 7pm.

The meeting closed at 9.10pm.

Signature _____ Date _____