

# Sancton Parish Council

Chairman - Mr Derek Cary

Parish Clerk – Mrs Louise Ward

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13<sup>th</sup> January 2020

Dear Councillor,

You are summoned to attend the meeting of Sancton Parish Council which will be held on **Monday 20<sup>th</sup> January 2020**. Proceedings will commence at 7pm, at the Chapel, Rispin Hill, Sancton.

Members of the public and press are welcome to attend.

Mrs Louise Ward (Clerk to the Council)

## Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the Agenda will be taken first and the time will be restricted to 30 minutes maximum (standing order 3(f)) unless the council decides otherwise. Subject to standing order 3(g), a member of the public shall not speak for more than 5 minutes. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

## Recording of Meetings

This council supports the right of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded. The Public Participation period is not part of the council meeting as such and legal advice should be taken as to the recorders' rights to make any recording during that period.

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## AGENDA

1. Receive Apologies and Approve Reasons for Absence
2. Declarations of Interest
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Minutes of Previous Meeting

To approve and sign minutes of the meeting held on the 10<sup>th</sup> December 2019.
4. Public Participation
5. Reports from Ward Councillor(s)

Ward Councillors to update the Parish Council on activities within East Riding of Yorkshire Council. Any items requiring an action must be raised under a separate agenda item.

6. Highways/Footpaths

To receive notification of any issues and to resolve action required:

- Low Street flooding.
- Traffic calming measures.
- Streetlight installation proposal on Jackson Terrace.

7. Police Matters/Crime/Neighbourhood Watch

To discuss and resolve any action regarding the latest police report.

8. Planning

- a) To receive any applications made to East Riding of Yorkshire Council and resolve a comment.
- b) To receive decisions made by East Riding of Yorkshire Council.
- c) To note any planning applications received after the agenda has been posted. To resolve their inclusion on the next agenda and request an extension to the consultation period from East Riding of Yorkshire Council.

9. Play Area

- a) To receive Councillor weekly inspection reports.
- b) To discuss and resolve any action regarding its maintenance.

10. Grounds Maintenance Contracts/Open Space Management

- a) To discuss and resolve any action regarding the village field.
- b) To discuss and resolve any action regarding the cemeteries and closed churchyard, including tree removal quotations (Harrison Tree Care).
- c) To discuss and resolve any action regarding Gravel Pits.
- d) To discuss and resolve any action regarding the pond area.
- e) To discuss and resolve any action with other open space management issues.
- f) Friends of Sancton completed work and village Christmas tree update.
- g) To discuss and resolve any action regarding the 2020 Grounds Maintenance contract.

11. Accounts

To approve and sign the December 2019/January 2020 accounts for payment and bank statements (see also Financial Reports).

- a) Autela Payroll Services – Q3 parish payroll & pension regulator declaration - £54.10.
- b) Vision ICT – SSL Certificate registration & setup/website private cllr area setup - £240.00.
- c) BT – Cloud Phone January 2020 - £50.88 (by Direct Debit).
- d) Cllr C Shepherd – Christmas tree light batteries - £20.00.

12. Allotments

To discuss and resolve any action.

13. Village Car Park

To discuss and resolve any action.

14. Asset of Community Value Nomination

To discuss and resolve action with regards to the nomination of the village field.

15. Correspondence

Correspondence received and to resolve any action:

- i. ERNLLCA - Good Employment Day Training Event – 14<sup>th</sup> February 2020.
- ii. ERYC - Parish and Town Council Precepts & 2020/21 Tax Base Letter - FINAL Tax Base.
- iii. ERNLLCA – NALC Chairman’s open letter to all councillors.

16. Minor Items

- a) To note any matters of correspondence received following publication of the agenda.
- b) To take any points from Councillors, receive any questions and to note items of interest.

17. Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

18. Next Meeting

- a) To confirm the date and time of the next monthly meeting as, subsequent to any change, 17<sup>th</sup> February 2020.
- b) To set the 2020/2021 meeting dates.