

# Sancton Parish Council

Chairman - Mr Derek Cary

Parish Clerk – Hannah Bowater  
Kinver Lodge, Westgate, North Newbald YO43 4SN

Telephone: 075475 86204

Email: [clerk@sanctonparishcouncil.gov.uk](mailto:clerk@sanctonparishcouncil.gov.uk)

Website: [www.sanctonparishcouncil.gov.uk](http://www.sanctonparishcouncil.gov.uk)

Dear Councillor,

You are summoned to attend the Meeting of Sancton Parish Council which will be held on **Monday 20<sup>th</sup> October 2025**. Proceedings will commence at 7.00pm at Sancton Methodist Chapel, Rispin Hill.

Members of the public and press are welcome to observe, make representations, answer questions and give evidence at the meeting in respect of business on the agenda.

*Hannah Bowater*

Hannah Bowater, Clerk to the Council

## AGENDA

### 1. Receive Apologies and Approve Reasons for Absence

### 2. Consideration of Public Participation and Recording of Meeting (if required)

### 3. Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

### 4. Public Participation & Open forum

- a) To resolve that the meeting be temporarily suspended to allow an opportunity for members of the public & Ward Councillors to address the council on the agenda items below.
- b) To consider continuing the meeting

### 5. Minutes of Previous Meeting

Members will have received copies of these Minutes in advance, and they will be taken as read.

- a) To approve and sign minutes of the Meeting of Sancton Parish Council held on the 15<sup>th</sup> September 2025.

### 6. Open Space Management

To discuss and resolve any action regarding:

- a) Village field
- b) Cemeteries, closed churchyard.
- c) Gravel Pits.
- d) Pond area including the water pump
- e) Car park
- f) Play area
- g) Other open space management issues

## **7. Accounts**

- a) To approve and sign the cheques (listed below)
- b) Financial report

20/10/25	H Bowater	Phone top up	6.00
25/10/25	H Bowater (Clerk)	Salary 26/09/25 – 25/10/25	REDACTED
20/10/25	The Handy Viking	Bench project	650.00

## **8. Grants & Funding Opportunities**

- a. To hear an update on the bench project
- b. To hear an update on the cemetery noticeboard project

## **9. Village Christmas Event**

## **10. Community Woodland**

## **11. Policy Updates**

To approve any updates to the following policies:

- a. Code of Conduct
- b. Risk Assessment
- c. Equal Opportunities

## **12. Correspondence**

Correspondence received and to resolve any action:

- a. Festive lighting permit information
- b. Remittance Advice – ERYC Precept
- c. Right of Way – Houghton Lane-High Street

## **13. Minor Items**

- a. To note any matters of correspondence received following publication of the agenda.
- b. To take any points from Councillors, receive any questions and to note items of interest.

## **14. Agenda for next and future meetings**

To determine any items Councillors wish to agenda for the next or future meetings.

## **15. Next Meeting**

Monday 17<sup>th</sup> November 2025