

Sancton Parish Council

Chairman - Mr Derek Cary

Parish Clerk – Hannah Bowater
Kinver Lodge, Westgate, North Newbald YO43 4SN

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Dear Councillor,

You are summoned to attend the Meeting of Sancton Parish Council which will be held on **Monday 28th April 2025**. Proceedings will commence at 7.00pm at Sancton Methodist Chapel, Rispin Hill.

Members of the public and press are welcome to observe, make representations, answer questions and give evidence at the meeting in respect of business on the agenda.

Hannah Bowater

Hannah Bowater, Clerk to the Council

AGENDA

1. Receive Apologies and Approve Reasons for Absence

2. Consideration of Public Participation and Recording of Meeting (if required)

3. Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

4. Public Participation & Open forum

- a) To resolve that the meeting be temporarily suspended to allow an opportunity for members of the public & Ward Councillors to address the council on the agenda items below.
- b) To consider continuing the meeting

5. Presentation by Humber Forest Project Officer – Lorna Herring

6. Minutes of Previous Meeting

Members will have received copies of these Minutes in advance and they will be taken as read.

- a) To approve and sign minutes of the Meeting of Sancton Parish Council held on the 17th March 2025.

7. Open Space Management

To discuss and resolve any action regarding:

- a) Village field.
- b) Cemeteries, closed churchyard.
- c) Gravel Pits.
- d) Pond area including the water pump.

- e) Car park
- f) Play area
- g) Other open space management issues

8. VE Day 80

To discuss the commemoration of VE & VJ Day 80

9. War Memorial

To discuss the purchase of a war memorial

10. Clerk laptop

To discuss the purchase of a new clerk laptop.

11. Accounts

- a) To approve and sign the cheques (listed below)
- b) Financial report

28/04/25	H Bowater	Phone top up	6.00
25/04/25	H Bowater (Clerk)	Salary 26/03/25 – 25/04/25	REDACTED
28/04/25	Vision ICT	Biennial fee for Gov.uk domain renewal June 2025-May 2027	78.00
28/04/25	ERNLLCA	Annual membership	318.18
28/04/25	Wolds Edge Methodist Church	Chapel hire	144.00
28/04/25	Houghton Estate	Village Field 6-month rental	18.00

- c) To discuss progress of setting up online banking
- d) Internal audit

12. Grants & Funding Opportunities

13. Planning

Planning Consultation for 25/00770/TELCOM RECORD
STREET

Beverley Lane

Installation of telecommunications base station comprising a 20m monopole supporting 3 antennas and 2 dishes, together with 2 ground based equipment cabinets, 1 meter cabinet and ancillary development thereto including access track and compound fencing

14. Correspondence

Correspondence received and to resolve any action:

- a. Adoption of the East Riding Local Plan Update 2020-2039 and East Riding Design Code SPD
- b. Humber Forest - Increasing Tree Cover and Improving the Local Environment in East Yorkshire
- c. Humber Forest – Request for a site visit
- d. PKF Littlejohn – Annual reporting instructions
- e. ERYC Non Domestic Rate Demand (£0.00 due)

15. Minor Items

- a. To note any matters of correspondence received following publication of the agenda.
- b. To take any points from Councillors, receive any questions and to note items of interest.

16. Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

17. Next Meeting & Annual Meeting

Monday 19th May 2025