

Sancton Parish Council

Chairman - Mr Derek Cary

Parish Clerk – Mrs Louise Ward

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14th February 2022

Dear Councillor,

You are summoned to attend the meeting of Sancton Parish Council which will be held on **Monday 21st February 2022**. Proceedings will commence at 7pm at Sancton Methodist Chapel, Rispin Hill.

Members of the public and press are welcome to attend.

Mrs Louise Ward (Clerk to the Council)

Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the Agenda will be taken first and the time will be restricted to 30 minutes maximum (standing order 3(f)) unless the council decides otherwise. Subject to standing order 3(g), a member of the public shall not speak for more than 5 minutes. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

Recording of Meetings

This council supports the right of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded. The Public Participation period is not part of the council meeting as such and legal advice should be taken as to the recorders' rights to make any recording during that period.

AGENDA

1. Receive Apologies and Approve Reasons for Absence
2. Declarations of Interest
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Minutes of Previous Meeting

To approve and sign minutes of the meeting held on the 17th January 2022.

4. Public Participation
5. Police Matters/Crime/Neighbourhood Watch
To discuss and resolve any action.
6. Reports from Ward Councillor(s)
Ward Councillors to update the Parish on activities within East Riding of Yorkshire Council. Any items requiring an action must be raised under a separate agenda item.
7. Highways/Footpaths
To receive notification of any issues.
8. Planning
 - a) To receive any applications made to East Riding of Yorkshire Council and resolve a comment.
 - b) To receive decisions made by East Riding of Yorkshire Council.
 - c) To note any planning applications received after the agenda has been posted. To resolve their inclusion on the next agenda and request an extension to the consultation period from East Riding of Yorkshire Council.
 - d) To consider any other planning matters.
9. Play Area
To discuss and resolve any action including repairs.
10. Grounds Maintenance Contracts/Open Space Management
To discuss and resolve any action regarding:
 - a) Village field.
 - b) Cemeteries, closed churchyard and Catholic cemetery.
 - c) Gravel Pits.
 - d) Pond area.
 - e) Car park.
 - f) Flag post.
 - g) Other open space management issues.
11. Village Christmas Tree
To discuss and resolve any action.
12. Personnel Matters
To discuss and resolve any actions regarding ERNLLCA's revised HR documents.
13. Accounts
To approve and sign the January/February 2022 accounts for payment and bank statements (see also Financial Reports).

20/01/2022	Sancton Methodist Chapel	Hire – 17 th May 2021 to 21 st March 2022 – 11 meetings	£115.50
25/01/2022	Cllr C Shepherd	Play area – secondary safety chain & pigeon deterrent	£86.95

14. Grant Applications

To discuss and resolve any action:

- a) ERYC – The Queen's Platinum Jubilee Community Fund 2022.
- b) Sancton Hill Wind Farm Fund – notice board and lectern applications.

15. Parish Map

To discuss and resolve any action.

16. Internal Audit YE 2021/2022

To discuss and resolve the appointment of an Internal Auditor.

17. Correspondence

Correspondence received and to resolve any action:

- i. Inspector Powell, Humberside Police – update.
- ii. HM Lord Lieutenant of East Riding Council - The Queen's Platinum Jubilee - 2nd June - 5th June 2022.
- iii. ERYC - The Queen's Platinum Jubilee Community Fund - opens for applications on 20 January 2022.
- iv. ERYC Highways - Natural Spring Leak - Goldie Bank, Houghton Lane, Sancton.
- v. ERNLLCA - Project Management - 24th February 2022.
- vi. ERYC - Western Parishes Liaison Meeting minutes November 2021.
- vii. ERNLLCA – January 2022 newsletter.
- viii. ERYC - Jubilee Events 2022.
- ix. East Riding Conservative Group - Highways Responsibilities.
- x. Humberside Police – February 2022 newsletter.

18. Minor Items

- a) To note any matters of correspondence received following publication of the agenda.
- b) To take any points from Councillors, receive any questions and to note items of interest.

19. Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

20. Next Meeting

To confirm the date and time of the next monthly meeting as, subject to any change, Monday 21st March at 7pm.