

Bank reconciliation – pro forma

Sancton Parish Council

Financial year ending 31 March 2025

Prepared by H. Bowater – Clerk (Name and role)

Date 13 June 2024

Balance per bank statements as at 31 March 2025	£	£
Barclays Community Account	8,894	
Barclays Premium Account	8,850	
		<u>17,744</u>

Petty Cash float (if applicable)

Less: any unpresented cheques at 31 March 2025

Add: any un-banked cash at 31 March 2025

Net balances as at 31 March 2025 (Box 8)	<u>17,744</u>
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The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2024 (Prior year Box 8)	12,897
Add: Receipts in the year	18,719
Less: Payments in the year	13,872
Closing balance per cash book [receipts and payments book] At 31 March 2025 (must equal net balances above – Box 8)	<u>17,744</u>