

Sancton Parish Council

**Minutes of the Parish Council meeting held on Monday 15th July 2019 at 7.00pm
in Sancton Methodist Chapel, Rispin Hill, Sancton**

Present

**Cllr Derek Cary (Chairman)
Cllr Pat Parvin
Cllr Marilyn Wintersgill**

**Cllr Anita Liley
Cllr Sally Wightman**

Cllr Chris Shepherd

Ward Cllr Mike Stathers

1 Member of the Public

150719/1 Apologies

None.

150719/2 Declarations of Interest

- a) No declarations of interest by any member of the council in respect of the agenda items.
- b) No dispensations given to any member of the council in respect of the agenda items.

150719/3 Minutes of Previous Meeting

The minutes of the meeting held on the 17th June 2019 were approved by members and signed by the Chairman.

Proposed: Cllr Wightman, seconded: Cllr Parvin.

150719/4 Public Participation

Mr R Thomson provided an update on his work towards an interpretation board for the village which will focus on its history. It is proposed to use Jenko Ltd for the project as they have previously been involved in the village design statement, village hall and other endeavours. Themes explored across the two boards will include a reproduced Home Guard map, the Saxon burial ground, Houghton Hall and Sancton during both World Wars. It is estimated that the cost of the project will be £300-400 maximum. It will also be fitting to coincide its completion with the VE75 commemorations next year.

150719/5 Reports from Ward Councillor(s)

Ward Cllr Stathers updated the Parish Council on activities within East Riding of Yorkshire Council:

- Low Street parking problems – Response from ERYC: *‘the council has a waiting restriction policy for the introduction of parking restrictions and one of the elements, along with the need to satisfy traffic management objectives, is that they will not normally be considered in rural villages or urban residential areas unless justified by a poor accident record or the obstruction of bus services. As the required policy criteria at this particular location cannot be achieved it will not be possible to justify or recommend providing restrictions. I am advised that the restrictions in Bishop Burton were introduced to address all day parking by commuters. If vehicles are persistently parking closer than 10 metres to the junction, which is the distance stipulated in the Highway Code then this can be reported to the police who may take action should they deem it appropriate to do so.’*
- Cllr Stathers commented that there seems to be two courses of action open to the PC. Firstly, for him to take this up with the Traffic and Parking section

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and/or secondly for the Parish Council to speak to the local police team and ask them to monitor, ad hoc, and take appropriate action.

- It is nearing the end of the first quarter for the new council. It has new councillors and a new cabinet. The annual road surfacing programme is underway at a cost of £2.7M. There will be road closures and 20mph speed limits in place. This is necessary to allow the chippings and bitumen to set.
- It has been resolved that the windfarm funds need to be distributed quicker and more efficiently to applicants, especially those claiming small amounts. There should also be no building of reserves.
- Operations have started at Hornsea One, the world's largest offshore windfarm. It is located 120km off the Yorkshire coast.
- A decision will be made regarding the commuted sums (from housing developments) later in the year and Sancton will be able to benefit from its distribution.
- Cllr Stathers proposed that he meet with members of the PC to discuss potential projects of a sports and leisure variety that could benefit the village e.g. constituted clubs such as ramblers or a bowling green. This meeting is scheduled to take place towards the end of the year.
- Community Speed Watch – Sancton is one of 50 villages that will be considered by the Police and Crime Commission for this scheme. Training and selection will be organised by them.

150719/6 Highways/Footpaths

Notification of any issues:

- Low Street flooding – ongoing, awaiting response from ERYC.
- Traffic calming measures – PC members are impressed with the measures put in place by Foggathorpe PC (roadside planters). Cllr Shepherd to research options further.
- Parking on Low Street – see item 150719/5. It was agreed that large signage is installed reminding drivers to park safely. Clerk will draft and circulate proof to members.
- King Street blocked gullies – Clerk to report.

150719/7 Police Matters/Crime/Neighbourhood Watch

- The latest police report was noted.
- Community Speed Watch Scheme – see item 150719/5.
- Vehicle in Gravel Pits – this has been removed after being reported to ERYC and the police.

150719/8 Planning

- a) No applications made to East Riding of Yorkshire Council.
- b) Decisions made by East Riding of Yorkshire Council:
19/01179/PLF – Manor Farm, Houghton Lane, Sancton – permission granted.
- c) Planning applications received after the agenda had been posted:
19/02274 - erection of two storey extension with porch to front following removal of existing porch, erection of outbuilding to rear for use as external WC at Rispin Hill House, Mr R Andersen.
It was resolved to not include the application on the next agenda or request an extension to the consultation period from East Riding of Yorkshire Council.

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150719/9 Play Area

- a) The Councillor weekly inspection reports were noted.
- b) No action regarding its maintenance.

150719/10 Recreation & Environment Working Party (Friends of Sancton)

- a) Update from Cllr Shepherd:
 - The deep hole in the play area under the multi-play equipment has been filled with concrete.
 - The elder has been cut down with the assistance of Mr Blashill and Mr Pack. Thanks, were extended.
 - Ivy on the cemetery wall has been removed.
 - Tree in cemetery has been removed by Mr Shucksmith.
 - Planters are looking very good
- b) No work to be carried out over the next month.

150719/11 Grounds Maintenance Contracts/Open Space Management

- a) Action regarding the village field – nursery equipment is being left out on the village field. Clerk to write a letter requesting that it is removed at the end of the working day to ensure there is free access to the church and the cemetery.
- b) Action regarding the cemeteries and closed churchyard – memorial garden working party will meet before the meeting in September 2019.
- c) Action regarding Gravel Pits – grass is growing around the posts again. Path has been cut.
- d) Action regarding the pond area – none.
- e) Action with other open space management issues – Houghton Lane grass-cutting due. Clerk to chase ERYC.

150719/12 Accounts

The June/July 2019 accounts for payment and bank statements (see also Financial Reports) were approved by members and signed by the Chairman.

- a) ICO – Data Protection fee renewal 2019/2020 - £40.00.
- b) ERNLLCA – Being a Good Councillor training x 2 (Parvin & Wintersgill) - £45.00.
- c) Cllr C Shepherd – 2 bags Postcrete for play area - £14.40.

Proposed: Cllr Parvin, seconded: Cllr Liley.

150719/13 Policies and Procedures

- a) The adoption of the revised complaints procedure was resolved.
Proposed: Cllr Wintersgill, seconded: Cllr Shepherd.
- b) The adoption of the Code of Conduct was resolved.
Proposed: Cllr Wightman, seconded: Cllr Parvin.

150719/14 Allotments

Area remains uncleared. Clerk to chase Cllr Hammond.

150719/15 Village Car Park

Ongoing – Cllr Cary to chase David Atkinson.

150719/16 Sancton Hill Windfarm Fund Application 2019

- a) Update and costing for the creation of a village interpretation board – see item 150719/4. It was agreed that the PC will fund the project and not apply for a grant.

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Proposed: Cllr Wintersgill, seconded: Cllr Parvin.

- b) Update regarding the creation of a memorial garden – ongoing. Agenda September 2019.
- c) No other action.

150719/17 Assets of Community Value

The Community Right to Bid was introduced by the Localism Act 2011 and implemented by The Assets of Community Value (England) Regulations 2012. The Act allows voluntary or community bodies to nominate a building or piece of land to be listed as an 'Asset of Community Value'. This item will be put back on the agenda for August 2019 to allow members to consider potential nominations. See also Appendix at end of minutes.

150719/18 Correspondence

Correspondence received and noted:

- i. ERNLLCA West District committee papers – 17.7.2019.
- ii. ERYC - Community Fairs, update on information - Animals as prizes.
- iii. ERYC - National Highways and Transport Public Satisfaction survey.

150719/19 Minor Items

- a) Correspondence received following publication of the agenda:
 - Co-option application.
 - Humberside Police Community Alert System.
- b) Points from Councillors, questions or items of interest to note:

Cllr Liley advised that the Personnel Committee met today and requests further time to liaise with ERNLLCA regarding the Clerk's pay scale and contract. This was agreed.

150719/20 Agenda for next and future meetings

- Personnel matters – September 2019.
- VE75.

150719/21 Next Meeting

The date and time of the next monthly meeting is, subsequent to any change, 19th August 2019.

The meeting closed at 9.03pm.

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Appendix (Item 150719/17) – For Information

Assets of Community Value

If the nomination has been successful, the asset will be added to the List of Assets of Community Value for a period of five years. An entry will be placed on the Local Land Charges Register and a restriction registered against the property on the Land Registry. Once the five years has expired the property will be removed from the list and the charge and the restriction will be discharged.

When an asset is added to the List of Assets of Community Value and the owner wishes to dispose of the asset, the owner will provide the Council with a written notice of intended disposal. When a notice of intended disposal is received an 18-month protection period will commence. The Council will also notify the Parish Council, change the listings status on the List of Assets of Community Value and notify the community using its online consultation web page. From the date of receipt of the notice of intended disposal, a six-week period called the Interim Moratorium will come into force. During this time the owner cannot dispose of the asset. The Interim Moratorium is designed to enable Community Interest Groups to submit an expression of interest to the Council. If no expressions of interest are received during the Interim Moratorium the owner will be notified and will be free to dispose of the asset.

If the Council receives an expression of interest, the Council will notify the owner and a six-month waiting period called a Full Moratorium will commence. This period is designed to allow Community Interest Groups the time to put forward a bid. During the Full Moratorium period the sale takes place under normal market conditions. There is no obligation for the Community Interest Group to make a bid and the group has no rights of purchase over other potential buyers. At the end of the Full Moratorium, the owner is under no obligation to sell the asset to a Community Interest Group. The owner can sell to whomever they choose and at whatever price.

Signature _____ Date _____