

Sancton Parish Council

**Minutes of the Parish Council meeting held on Monday 17th June 2019 at 7.00pm
in Sancton Methodist Chapel, Rispin Hill, Sancton**

Present

Cllr Derek Cary (Chairman)

Cllr Pat Parvin

Cllr Marilyn Wintersgill

Cllr Anita Liley

Cllr Sally Wightman

Cllr Chris Shepherd

Ward Cllr Leo Hammond

170619/1 Apologies

None.

170619/2 Declarations of Interest

- a) No declarations of interest by any member of the council in respect of the agenda items.
- b) No dispensations given to any member of the council in respect of the agenda items.

170619/3 Minutes of Previous Meeting

The minutes of the meeting held on the 13th May 2019 were approved by members and signed by the Chairman.

Proposed: Cllr Parvin, seconded: Cllr Wintersgill

170619/4 Public Participation

A comment was made to Cllr Hammond that ERYC Highways department are poor at responding to queries.

170619/5 Reports from Ward Councillor(s)

Ward Cllr Hammond updated the Parish Council on activities within East Riding:

- Cllr Stathers is in contact with an ERYC Officer regarding the unsafe parking on Low Street and the potential for yellow-line markings.
- Cllr Hammond has spoken with ERYC Asset Strategy regarding the allotment area. They have agreed that it will be cleared. Once cleared they will get back to him.
- Cllr Hammond confirmed that the sports field is up for lease and contracts are made on a case by case basis.
- Goldie Bank has only partially been cut. Cllr Hammond to chase ERYC regarding the contractor's use of a suitably sized flail.
- Members commented that the ERYC operatives strimming the verges are not mindful of the litter that is present, and this ends up becoming shredded.

170619/6 Highways/Footpaths

- It was noted that parked vehicles are causing obstructions for disability vehicles.
- Parish paths – the path beyond the Gravel Pits up to the wind turbines needs maintenance. If uncut by the next meeting, Clerk will contact ERYC.

170619/7 Police Matters/Crime/Neighbourhood Watch

- The latest police report – noted.

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- Criminal behaviour at the back of Jackson Terrace is ongoing, however, the police are attempting to tackle it. It was reported that drug dealing takes place on Beverley Lane by the wind turbines.
- Community Speed Watch Scheme – there are now sufficient volunteers. Clerk to contact Cllr Stathers to progress matter.

170619/8 Planning

- a) No applications made to East Riding of Yorkshire Council.
- b) No decisions made by East Riding of Yorkshire Council.
- c) No planning applications received after the agenda had been posted.

170619/9 Play Area

- a) The Councillor weekly inspection reports were noted.
- b) Action regarding its maintenance:
 - A hole has been dug in an area under the multi-play unit. It was agreed that Cllr Shepherd purchase quick-setting concrete to fill in the hole with a budget of £20.00 set.
Proposed: Cllr Cary, seconded: Cllr Wintersgill.
 - Annual inspection – it was agreed that Wicksteed Leisure Ltd are appointed at a cost of £45 plus VAT.
Proposed: Cllr Cary, seconded: Cllr Liley.

170619/10 Recreation & Environment Working Party (Friends of Sancton)

- a) Update from Cllr Shepherd:
 - Cllr Parvin has purchased bedding plants for the village tubs and has planted those out.
 - Dog signage has been installed. 3 in the Gravel Pit area and 2 on either end of Cllr Parvin's field.
 - Fence line in Gravel Pits has been strimmed to 3ft either side.
 - R Shucksmith has cleaned the pond but left the middle area planted to facilitate oxygenation of the water. It was suggested that dishwasher salt may assist with the removal of the green blanket of slime. The gully that feeds the pond was blocked and this has now been rodded clear. A large root was removed in the process and the water is flowing freer. It is hoped that this will improve the future water quality.
 - Village field has been cut and arisings removed.
- b) Work to be carried out over the next month:
 - Cllr Shepherd will obtain an estimate from R Shucksmith for the removal of a tree in the new cemetery.
 - Removal of ivy on the cemetery wall and the ground elder on Low Street.

170619/11 Grounds Maintenance Contracts/Open Space Management

- a) Action regarding the village field - none
- b) Action regarding the cemeteries and closed churchyard – it was agreed that members will keep an eye on the rabbit population.
- c) Action regarding Gravel Pits - none
- d) Action regarding the pond area – none.
- e) Action with other open space management issues - none.

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170619/12 Accounts

The May/June 2019 accounts for payment and bank statements (see also Financial Reports) were approved by members and signed by the Chairman.

- a) Autela Payroll Services – Q1 monthly payroll - £39.23.
- b) BT Cloud Phone – June 2019 - £66.72 (via Direct Debit).
- c) Cllr P Parvin – village planting/compost for tubs - £33.92.

Proposed: Cllr Wintersgill, seconded: Cllr Shepherd.

170619/13 Cemetery Regulations and Fees 2019/2020

- a) The fees were amended and approved.
Proposed: Cllr Wintersgill, seconded: Cllr Parvin.
- b) The regulations were reviewed and approved.
Proposed: Cllr Parvin, seconded: Cllr Liley.

170619/14 Complaints Procedure

It was agreed that the Clerk would draft a policy pertaining to Contractors and bring to the next meeting for discussion.

170619/15 Allotments

As per item 170619/5, Cllr Hammond is awaiting an update from ERYC Asset Strategy.

170619/16 Village Car Park

Cllr Cary has spoken with Lord Manton who was unaware of the latest proposals as David Atkinson had not relayed them. Clerk will resend proposals to both parties.

170619/17 Sancton Hill Windfarm Fund Application 2019

- Cemetery improvements – creation of a memorial garden for scattering of ashes and installation of plaques.
- Traffic-calming gates as per Foggathorpe. Clerk to contact Foggathorpe PC.
- Interpretative board for village history.

170619/18 Correspondence

Correspondence received, noted and action required:

- i. ERNLLCA - Planning - ERNLLCA Member Council Development Programme 2019-2020.
- ii. Office of the Police & Crime Commissioner 'E Bulletin' Issue 2.
- iii. Vision ICT Ltd - Error message when connecting to .gov websites via IE.
- iv. Market Weighton Town Council - Mayor of Market Weighton 2019/2020.
- v. Humberside Police & Crime Commissioner - Late E Bulletin issue 2 Item - Hare Coursing.
- vi. ERNLLCA - YLCA Full day play area training event.
- vii. Sancton Hill Wind Farm Community Fund - Annual review Meeting 2018/19.
- viii. 54th Wildlife Photographer of the Year Exhibition – 20th June 2019.

170619/19 Minor Items

- a) Correspondence received following publication of the agenda: Announcement of Howden Mayor and Deputy 2019/2020.
- b) Points from Councillors, questions or items of interest to note:

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- Cllr Liley confirmed that the Clerk's appraisal had been performed and the Personnel Committee would meet to discuss any amendments to the job specification.
- Sancton Hill Wind Farm Fund - The uptake of the shopper's bus (Beverley Lift), jointly run by the PC with Newbald PC has only had a small uptake of users. There appears to be some misunderstanding as to how the service works which may be putting users off. There have been management changes at Beverley Lift which have compounded the matter. Cllr Liley will be meeting with Newbald's Transport Champion soon for a review of the service. Item to appear in the next newsletter outlining how the service works.
- A Newbald parishioner has approached Cllr Liley regarding their grandchildren's participation in Humberside Police's 'Lifestyle Project'. These are youth engagement projects where they ask young people aged 10-18 to register in teams and spend their summer holidays completing a project to benefit their community. Does Sancton PC have a project that they could do? Members suggested that they could assist with the planting of rose bushes etc in the proposed cemetery memorial garden.

170619/20 Agenda for next and future meetings

- Personnel matters following Clerk's appraisal in June 2019.
- Cemetery improvements.
- Village car park.
- Traffic-calming gates.
- Interpretative board update.
- Community Bus service.

170619/21 Next Meeting

The date and time of the next monthly meeting is, subsequent to any change, 15th July 2019.

The meeting closed at 8.50pm.

Signature _____ Date _____