

Sancton Parish Council

**Minutes of the Parish Council meeting held on Monday 15th April 2019 at 7.00pm
in Sancton Methodist Chapel, Rispin Hill, Sancton**

Present

**Cllr Derek Cary (Chairman)
Cllr Pat Parvin
Cllr Marilyn Wintersgill**

**Cllr Anita Liley
Cllr Sally Wightman**

Cllr Chris Shepherd

150419/1 Apologies

Ward Cllr Mike Stathers

150419/2 Declarations of Interest

- a) No declarations of interest by any member of the council in respect of the agenda items.
- b) No dispensations given to any member of the council in respect of the agenda items.

150419/3 Minutes of Previous Meeting

The minutes of the meeting held on the 18th March 2019 were approved by members and signed by the Chairman.

Proposed: Cllr Liley, seconded: Cllr Parvin.

150419/4 Public Participation

None present.

150419/5 Reports from Ward Councillor(s)

None present.

150419/6 Highways/Footpaths

Notification of any issues:

Clerk advised that ERYC's Dog Warden can only provide signage regarding dog fouling. The PC are permitted to install 'polite' notices regarding keeping dogs on leads. It was agreed that the Clerk will purchase, with a budget of up to £60, the following signage:

- 'Right of Way. Please Keep Dogs on Leads' – plastic/metal – 2no 4" x 6"
- 'Please Keep Dogs on Leads' – plastic/metal - 3no 8" x 4"

Proposed: Cllr Parvin, seconded: Cllr Shepherd

150419/7 Police Matters/Crime/Neighbourhood Watch

Action regarding:

- The latest police report (20th March 2019) – noted.
- Community Speed Watch Scheme – Cllr Shepherd advised that following his Neighbourhood Watch email he had received 8 expressions of interest from residents. Cllr Liley will put an item in the village newsletter which is due to be issued soon.
- As per the February 2019 meeting, it was noted that there was a police surgery after a recent village hall coffee morning, with 2 PCSO's and 1 police officer in attendance. It was suggested that it would be useful if they could

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attend regular meetings at the village hall, but the interval has not been determined.

150419/8Planning

- a) No applications made to East Riding of Yorkshire Council.
- b) No decisions made by East Riding of Yorkshire Council.
- c) Planning applications received after the agenda had been posted:
19/01192/PLF – Wagtail Cottage, High Street, Sancton, YO43 4QT.
Alterations and extension including erection of single storey extension to rear and replacement of first floor window to rear with Juliet balcony.
It was resolved to not include on the next agenda or request an extension to the consultation period from East Riding of Yorkshire Council.

150419/9Play Area

- a) The Councillor weekly inspection reports were noted.
- b) Action regarding its maintenance – Cllr Wintersgill raised concern regarding the ground anchorage of the netting on the multi-play unit. Cllr Shepherd will assess and report back.

150419/10Recreation & Environment Working Party (Friends of Sancton)

- a) Update from Cllr Shepherd – no work undertaken over the last month. Cllr Wightman advised that the graffiti has been covered up on the bin on Beverley Lane.
- b) No work to be carried out over the next month. Consideration was given to the planting of the tubs in May 2019.

150419/11Grounds Maintenance Contracts/Open Space Management

- a) Action regarding the village field including Sancton PCC's proposals for vehicular access to the cemeteries – Clerk to contact PCC to advise that the matter is still under consideration.
- b) Action regarding the cemeteries and closed churchyard – see item 150419/16iv. Following liaison with the funeral directors and the grave digger, the matter has been resolved to the satisfaction of the families involved.
It was agreed that Cllr Shepherd can clean the consecration stones in the new cemetery.
- c) Any action regarding Gravel Pits – Cllr Wightman commented that there appears to be a rough sleeper nearby and noted the presence of a bivouac.
- d) Action regarding the pond area - none. ERYC have cut the grass today.
- e) Action with other open space management issues -fly-tipping on the back field. Clerk to report.
The 'Parish Paths' appear to be in a good state following their re-adoption by ERYC.
- f) Action regarding the 2019/2020 Grounds Maintenance contract including the village field honorarium grass-cutting payment – it was agreed that the Clerk draft a new contract for the village field grass-cutting. Twice yearly and at a cost of £200.
Proposed: Cllr Shepherd, seconded: Cllr Wightman.

150419/12Accounts

The March/April 2019 accounts for payment and bank statements (see also Financial Reports) were approved by members and signed by the Chairman.

- a) Autela Group Ltd – Q4 payroll and HMRC Year End - £47.00.

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- b) Houghton Estate – half-year rent village field - £18.00.
- c) ERNLLCA – membership fees 2019/2020 - £264.15.
- d) Abbots Memorial Company – Sancton Cemetery - concrete encasement M Kirby (E11) - £175.00.
- e) BT – Cloud phone April 2019 - £66.72 (via Direct Debit).

Proposed: Cllr Parvin, seconded: Cllr Wintersgill

150419/13 Insurance Matters

Clerk advised that the Christmas tree pit has been added to the policy free of charge.

150419/14 Allotments

No update from ERYC – item deferred.

150419/15 Village Car Park

- Cllr Cary has passed the proposed plan to Mr D Atkinson, of Dee Atkinson and Harrison who act on behalf of Houghton Estate but has not had a response.
- Clerk to write to Dee Atkinson and Harrison to obtain clarification on the status of the Old Schoolhouse Nursery’s car park that sits on the land that the PC rents from Houghton Estate. Is it for the nursery’s exclusive use?
- Stuart Turton of Turton Associates has agreed to project manage for a nominal fee.

150419/16 Correspondence

Correspondence received and noted:

- i. ERYC - Parish/Town Council - Notice of Elections – May 2019.
- ii. ERYC - Tour de Yorkshire and Polling Stations.
- iii. ERNLLCA – March 2019 newsletter.
- iv. Resident x 2 – damage to two graves in Sancton Cemetery by Abbots Memorial Company. See 150419/11b
- v. Seafarers UK – Fly the Red Ensign for Merchant Navy Day – 3rd September 2019.

150419/17 Minor Items

- a) Matters of correspondence received following publication of the agenda:
 - ERYC Overview and Scrutiny Work programme, 2019-2020.
 - Sancton PCC – Heritage Weekend, 21st and 22nd September 2019. Their request to use village field for parking was agreed.
 - Sancton PCC – Organ concert, 30th June 2019. Their request to use village field for parking was agreed.
- b) Points from councillors, questions or items of interest to note – Cllr Shepherd advised that he had been unable to contact the resident who had volunteered to clear the Catholic cemetery. Due to the constraints regarding nesting birds this matter cannot now progress until late summer.

150419/18 Agenda for next and future meetings

- Cemetery management.
- Yellow lines on Low Street.
- Personnel matters.
- Co-option of (Cllr) Sally Wightman.

Signature _____ Date _____

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1504019/19 Next Meeting

The date and time of the Annual Parish, Annual Council and monthly meetings is, subject to any change, Monday 13th May 2019 at 6.45pm.

The meeting closed at 8.41pm.

Signature _____ Date _____