

Sancton Parish Council

**Minutes of the Parish Council meeting held on Monday 18th February 2019 at
7.00pm
in Sancton Methodist Chapel, Rispin Hill, Sancton**

Present

**Cllr Derek Cary (Chairman)
Cllr Pat Parvin**

Cllr Anita Liley

Cllr Marilyn Wintersgill

Cllr C Shepherd

Cllr S Wightman

1 Member of the public

180219/1 Apologies

None.

180219/2 Declarations of Interest

- a) No declarations of interest by any member of the council in respect of the agenda items.
- b) No dispensations given to any member of the council in respect of the agenda items.

180219/3 Minutes of Previous Meeting

The minutes of the meeting held on the 21st January 2019 were approved by members and signed by the Chairman.

Proposed: Cllr Parvin, seconded: Cllr Shepherd.

180219/4 Public Participation

None.

180219/5 Reports from Ward Councillor(s)

Ward Councillors to update the Parish Council on activities within East Riding of Yorkshire Council – due to illness Cllr Stathers left the meeting before it began.

The following report was provided to the Clerk:

- The Conservative revenue budget was approved by all except the councillor for Pocklington Provincial.
- Looking at ways of tightening up planning enforcement e.g. the recent controversial planning application in Allertorpe by Park Leisure. There has also been unauthorised work undertaken in Shiptonthorpe and Market Weighton.

180219/6 Highways/Footpaths

Cllr Parvin advised that there have been increasing incidences of dog fouling in the village fields. Some fields are harvested for animal feed and she is concerned that these faeces will make their way into this product with the resulting detrimental health impact on livestock consuming it. Clerk to contact ERYC to ask for signage that could be put up advising owners to keep their dogs on leads.

180219/7 Police Matters/Crime/Neighbourhood Watch

Action regarding:

- The latest police report – noted. Members agreed that it made a dispiriting read due to the increasing levels of crime. There was a police surgery after a recent village hall coffee morning, with 2 PCSO's and 1 police officer in

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attendance. It was suggested that it would be useful if they could attend quarterly meetings at the village hall.

- Community Speedwatch Scheme – Cllr Cary recommended that the PC assembles a group of volunteers, approximately 6-8 people, who could implement this initiative. There is training available. Cllr Liley will put an item in the village newsletter.
- Public Spaces Protection Order Review 2019 – Clerk to obtain map of the current spaces under protection in Sancton. Re-agenda for March.

180219/8Planning

- a) No applications made to East Riding of Yorkshire Council.
- b) No decisions made by East Riding of Yorkshire Council.
- c) No planning applications received after the agenda had been posted.

180219/9Play Area

- a) The Councillor weekly inspection reports were noted.
- b) Action regarding its maintenance – it was agreed for G Fillingham to undertake adhoc grass-cutting ahead of the new grounds maintenance contract commencing in April 2019. Budget set at £200.00.
Proposed: Cllr Parvin, seconded: Cllr Wightman.
- c) The 2019/2020 monthly Councillor inspection rota was agreed as:

March – Cllr Parvin	September – Cllr Wintersgill
April – Cllr Wintersgill	October – Cllr Wightman
May – Cllr Wightman	November – Cllr Liley
June – Cllr Liley	December – Cllr Shepherd
July – Cllr Shepherd	January – Cllr Parvin
August – Cllr Parvin	February – Cllr Wintersgill

The new councillor's will be trained to undertake inspections by other members.

180219/10Recreation & Environment Working Party (Friends of Sancton)

- a) Update from Cllr Shepherd – wobbly bench in play area has been adjusted.
- b) Work to be carried out over the next month – Cllr Wightman will remove the graffiti on a bin in Beverley Lane.

180219/11Grounds Maintenance Contracts/Open Space Management

- a) Action regarding the village field including Sancton PCC's proposals for vehicular access to the cemeteries – see item 15.
- b) Action regarding the cemeteries and closed churchyard – Cllr Cary has been unable to make contact with the volunteer who has agreed to clear the Catholic Cemetery. Cllr Parvin and Cllr Liley will endeavour to make contact.
- c) Action regarding Gravel Pits – it was agreed for A Harrison to undertake an assessment of the trees at a cost of £80.00. Clerk to action.
- d) Action regarding the pond area – none.
- e) Action with other open space management issues – none.
- f) Action regarding the 2019/2020 Grounds Maintenance contract – Clerk advised that tender documents had been issued to the following:
 - i. Acer Garden Services (Wilberfoss).
 - ii. Aspects Horticultural Services (York).
 - iii. Countrywide Grounds Maintenance (national) – quotation received.
 - iv. G Fillingham (Goole) – expressed an interest.
 - v. JP Services (York) – advised that they no longer undertake such work.

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Closing date for receipt of tenders is the 8th March 2019.

180219/12 Accounts

The January/February 2019 accounts for payment and bank statements (see also Financial Reports) were approved by members and signed by the Chairman.

- a) MKS Groundcare Ltd – grounds maintenance February 2019 - £267.34.
- b) BT – Cloud phone February 2019 - £66.72 (by Direct Debit).
- c) ERYC – installation of Christmas tree pit (20.12.18) - £1256.57.
- d) George Fillingham – pond clearance work (7.12.18) - £200.00.

Proposed: Cllr Liley, seconded: Cllr Parvin.

180219/13 BT Cloud Telephone

Clerk advised that the following Early Termination Charges would be applied should the PC end the contracts early. There is currently 16 months remaining:

Line - £286.00

Broadband - £170.44

Cloud – Awaiting confirmation from BT

Cllr Shepherd commented that there would be other costs involved in changing the Clerk's telephone number e.g. changes to signage at the play area etc.

It was agreed to re-agenda for spring 2020.

Proposed: Cllr Parvin, seconded: Cllr Liley.

180219/14 Community Bus (Grant-Funded)

Cllr Liley advised that the 'shopper's bus' timetable had been agreed as the following:

Morning		Service:		
Out		Return		
Time	Place	Time	Place	
09:00	Hotham	10:45	Market Weighton	Service to start Tuesday 5th March
09:10	North Newbald	10:55	Sancton	
09:20	Sancton	11:05	North Newbald	
09:30	Market Weighton	11:15	Hotham	
Afternoon		Service:		
Out		Return		
Time	Place	Time	Place	
13:45	Hotham	15:30	Market Weighton	Service to start Tuesday 16th April
13:55	North Newbald	15:40	Sancton	
14:05	Sancton	15:50	North Newbald	
14:15	Market Weighton	16:00	Hotham	

Cllr Liley advised that users of the service need to register with Beverley Community Lift as this is not a service that can be 'hailed'. There will be a small charge for users.

180219/15 Village Car Park

Cllr Cary has spoken with Mr D Atkinson who acts on behalf of Lord Manton and he has advised that a map or plan needs to be drawn up before any decision is made regarding changes to the village field. It was agreed that a working party,

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comprising of Cllr's Shepherd, Liley and Parvin, will meet to discuss the various options for the field. Cllr Shepherd will arrange a meeting with Mr Stuart Turton.
Proposed: Cllr Parvin, seconded: Cllr Liley.

180219/16 Cemetery Management

It was agreed that Cllr Wightman will join the Cemetery committee. Item will be put on the agenda for the meeting in April 2019.

180219/17 Village Broadband Service

This item was deferred until next month.

180219/18 Personnel Committee

It was agreed that Cllr Wintersgill will join the Personnel Committee.

180219/19 Interpretation Board

This item is deferred until June 2019.

180219/20 Correspondence

Correspondence received and noted:

- i. J Wright, E-Yard (East Yorkshire Advanced Riders and Drivers) RoSPA training.
- ii. ERNLLCA - NALC open letter to councillors.
- iii. The Old School House Nursery – temporary toilet arrangements.
- iv. ERNLLCA – Code of Conduct review.
- v. Collation Service -Sancton PCC, Parish Council & villagers.
- vi. ERYC - Committee For Standards in Public Life.
- vii. ERNLLCA January 2019 newsletter.
- viii. ERYC - Town and Parish Council Communication Review Panel Report.
- ix. ERYC - Public Consultation - Draft Planning Enforcement Plan.
- x. ERYC - Town and Paris Council Elections - 2 May 2019.
- xi. Western Wolds Men In Sheds.

180219/21 Minor Items

- a) No correspondence received following publication of the agenda.
- b) No points from Councillors, questions or items of interest to note.

180219/22 Agenda for next and future meetings

Allotment

180219/23 Next Meeting

- a) The date and time of the next monthly meeting is, subject to any change, Monday 18th March 2019.
- b) The 2019/2020 meeting dates were set as the third Monday of the month, except for December which will be on the 9th.

The meeting closed at 8.34pm.

Signature _____ Date _____